

## RESERVATION

### **1. Purpose of personal data processing:**

The purpose of personal data processing is making evidence connected to the reservation of the provided services.

### **2. Legality of personal data processing:**

Personal data are processed pursuant to point (b) of Article 6 (1) of regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation).

### **3. Legal obligation of personal data processing:**

The processing of personal data on the basis of a special legal regulation is not carried out.

### **4. List of personal data:**

Name, surname, phone number, email address, service provided and the date when the service shall be provided.

### **5. Data subjects:**

Clients and customers who are being provided with the services of the controller.

### **6. The period for which the personal data will be stored:**

Personal data will be disposed of immediately after the purpose has been reached, specifically 3 years after the service was provided.

### **7. Legitimate interests of the controller:**

Legitimate interests of the controller are not applicable for this situation.

### **8. Transfer of personal data of data subjects to third countries:**

Personal data is not provided to third countries.

### **9. Technical and organizational security measures:**

Organizational and technical measures for the protection of personal data are processed in the internal regulations of the controller. Security measures are implemented in the areas of physical and object security, information security, cipher information protection, personal, administrative security and sensitive information protection, with precisely defined competences and responsibilities set out in the security policy.

### **10. Categories of personal data:**

General category of personal data.

**11. Disclosure of personal data:**

Personal data are not being disclosed.

**12. Automated decision-making, including profiling:**

Not performed.

**13. Other authorised bodies:**

<b>Other authorised body</b>	pursuant to point (c) of Article 6 (1) of regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation).
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**14. Rights of data subjects:**

The data subject has the right to demand from the controller access to his personal data that is processed, the right to delete or limit the processing of personal data, the right to object to the processing of personal data, the right to portability of personal data, as well as the right to submit a proposal to initiate proceedings to the supervisory authority. If the controller processes personal data based on the consent of the data subject, the data subject has the right to revoke his consent to the processing of personal data at any time. Withdrawal of consent does not affect the lawfulness of personal data processing based on consent prior to its withdrawal. The data subject can exercise his rights by sending an email to the controller's address, or in writing to the controller's address.